



Morris County Library 30 E Hanover Ave, Whippany NJ 07981

Meeting room use application

Public Meeting Room ____ Conference Room ____

Name of organization _____

Date(s) required _____ Expected attendance _____

Hours scheduled _____ (Include preparation & clean up)

Name of Morris County resident filing application _____

Address _____

Home phone _____ Work phone _____

Purpose or function of organization _____

Consumption of alcoholic beverages is prohibited in public buildings.

No advertisements of an event may be posted in the Library without prior approval of the Director. **No admission fee may be charged.**

In order to use any in-house A/V equipment, call the Music Desk at (973) 285-6979 to make prior arrangements. Be aware that patrons will need a valid Morris County library card – issued from any library in the county or a valid driver’s license will be held while the equipment is in use.

I have read and understand the Policies and Regulations for the Morris County Library Meeting Rooms.

Sponsor signature _____

Please fax back to (973) 285-6973